



Ector County Republican Women's Club

Club Bylaws

Article I Name

The address of this organization shall be 707 Jefferson Avenue, Odessa, Texas 79761

Article II Objectives

The objectives of this organization shall be:

To help promote and inform public through political education and activity;

To increase the effectiveness of women in the cause of good government through active participation;

To foster and encourage loyalty to the Republican Party, its principles and candidates in all elections inducing non-partisan elections, and

To work for the election of Republican Party's nominees.

Article III Policy

Section 1. Candidate Endorsement:

This organization, its President, and its Campaign Activities Chairman shall not publicly endorse any candidate for public office in contested Republican primary, run-off elections and special elections.

Section 2. Working for a Candidate

Individual members of this organization with the exception of the President and Campaign Activities Chairman may work for any candidate of their choice in contested Republican primaries but may not in the name of the organization.

Section 3. Endorsement Exemption:

This article pertains only to contests between Republican candidates for public office. An officer of this organization who is a candidate, or whose husband, or other family member, is a candidate shall be exempt from this rule, but may not endorse in the name of the organization.

Section 4. Controversial Issues:

This organization and its officers shall not issue statements or pass resolutions on controversial issues in the name of the organization without first polling its members and obtaining a two-thirds (2/3) written vote of approval of the total membership.

Section 5. Lobbying:

There shall be no lobbying with the Legislators using the name of the Texas Federation of Republican Women (TFRW) by any federated club or any individual member without their express permission of the Board of Directors of TFRW.

Section 6 Political Action Committee

This club shall be a Political Action Committee and registered with the Texas Ethics Commission.

Article IV Membership

Section 1. Eligibility

Membership in this organization shall be voluntary and shall be extended to all women who are in agreement with the Republican Party policies and who are willing to uphold the objectives of the organization and who pay the required annual dues. She shall be a registered voter.

Section 2. Active Member:

An Active Member is a member who meets the eligibility requirements (ART.IV, Sect.I) of the organization and pays the annual dues. To be eligible to vote in club's election of officers, a member must have paid her dues at least thirty days prior to the election and must have attended at least one meeting.

Her name, address and telephone number shall be furnished to the Texas Federation of Republican Women and her per capita dues to the Texas Federation of Republican Women shall be paid. She shall have the full privileges of membership.

Section 3. Associate Member:

A. Republican women who have primary membership in another federated unit are eligible for Associate Membership upon payment of the required dues. They cannot hold office, vote or be counted for the purpose of determining the number of delegates to National or State Federations or conventions.

B. Republican men are eligible for Associate Membership upon payment of the required annual dues. They cannot hold office, vote or be counted for the purpose of determining the number of delegates to National or State Federations or conventions. They do not become members of the State or the National Federations.

Section 4. Young Affiliate:

Young Affiliate is a young teenage woman, age thirteen (13) through Seventeen (17), who wishes to be affiliated with a local Republican Women's club by paying the required annual dues. They cannot hold office, vote, or be counted for the purpose of determining the number of delegates to National and State Federations or conventions. They do not become members of the State or National Federations.

Section 5. Delegate Representatives:

An active member may be counted in only one (1) local unit for the purpose of delegate representation to Federation State and National conventions, and this will be the only unit in which she may hold office. Her dues and name shall be submitted to the Texas Federation of Republican Women from this primary local unit only.

Section 6. Per Capita Dues:

This organization and its members shall be members of the Texas Federation of Republican Women, (TFRW) and the National Federation of Republican Women (NFRW), and shall support their objectives and policies, and shall pay per capita dues and the annual service charges of said organization.

Section 7. Causes of Removal:

No local unit shall publicly endorse or work for a known candidate of another party in a partisan or nonpartisan race where a Republican is in the race. When more than one Republican is in a non-partisan race or partisan race, no local unit, local unit President or Campaign Activities Chairman shall publicly endorse or work for any candidate in said race. If a local unit violates this policy, it shall be responsibility of the TFRW Executive Committee to remove the local unit from the Federation. The Ector County Republican Women's unit, by two thirds (2/3) vote of the Executive Committee may remove a member of the Board of Directors for advocating a split-party ticket or supporting an oppositional candidate or party.

Article V. Officers and Executive Board

Section 1. Officers:

A. The officers of this organization shall be President, 1st Vice President-Membership, 2nd Vice President-Programs, President-Elect, Secretary, Treasurer/PAC Treasurer.

B. The Executive Board shall be composed of the elected officers, the chairmen of the standing committees and the immediate Past-President.

Section 2. Expenditure Limit:

A. Executive Officers of this organization shall not expend at any one time in excess of seventy-five dollars (\$75) without the approval of the Executive Board

B. All decisions relative to the distributions of funds shall be approved by the Executive Board.

C. No one person may expend any money on behalf of the organization without prior approval of the Executive Board.

Section 3. Duties of Officers

A. The President shall preside at all meetings of the organization, and all meetings of the Executive Board, shall appoint chairmen of all standing and special committees, except as otherwise provided in these bylaws, with the approval of the Executive Committee, shall appoint a parliamentarian, shall serve as an ex officio member of all committees except the Nominations Committee, and shall have general supervision of the work of the organization.

- B. The President-Elect shall perform the duties of the President whenever the President is absent or otherwise unable to serve. She shall perform such duties as the President may designate.
- C. The Secretary shall notify all members of meetings, keep a factual record of the proceedings of all meetings of the organization and the Executive Board. She shall prepare the correspondence of the organization, shall have custody of the records pertinent thereto, and shall perform such additional duties as may be required of the office.
- D. The Treasurer/PAC Treasurer shall receive and shall be custodian of all funds of the organization and shall pay bills upon authorization by the President. The Treasurer/PAC Treasurer shall file all necessary reports to the Texas Ethics Committee (TEC) and Texas Federation of Republican Women, keep an account of all monies received and disbursed and shall give a report at each Executive Board meeting of the organization. A copy shall be available at the regular meetings to all members. She shall submit her financial records to the audit committee for an end-of-the year audit or in-house review no later than December 31. She shall be Chairman of the Finance Committee. The President, Treasurer/PAC Treasurer, and Secretary shall be on the Bank Signature Card and all checks shall have two signatures. She shall be registered with the Texas Ethics Commission and shall abide by laws and rules as determined by the TEC.

Section 4. Executive Board:

The Executive Board shall consist of the elected officers, the immediate Past-President, who shall serve as an advisor, the chairmen of the standing committees (Article IX, Section 1) and the parliamentarian who shall serve ex officio without a vote.

Section 5. Duties of the Executive Board:

The Executive Board shall have the authority to transact any necessary business between meetings, to make recommendations as to the policies of the organization, to advise the President, and to fill vacancies that occur between elections by two-thirds (2/3) vote of the Executive Board members present and voting, with the exception of a vacancy in the Presidency, in which case the President Elect shall assume the office of the President.

Section 6. Term of Office:

The term of office for officers and chairmen shall be for one year, January 1 through December 31, following the election or appointment, or until their successors are elected. An officer or chairman may serve for a second term in the same position if elected, with the exception of President. The President may serve a second term if elected provided the office of the President-elect is either vacant or is approved by the President-elect. The following officers: Treasurer/PAC Treasurer and Secretary may serve as long as elected each year.

Article VI. Meetings

Section 1. Regular Meeting of Executive Boards:

Regular meetings of the Executive Board shall be held at the direction of the President. A member is invited to attend the meetings, but will be unable to speak or enter into discussions unless a prior request has been approved. Members attending will have no voting privileges.

Section 2. Regular Meetings:

The regular meetings of the membership shall be held on the third Monday of each month, unless otherwise ordered by the Executive Board.

Section 3. Special Meetings:

Special meetings shall be held at the call of the President or upon the request of fifty-one percent (51%) of the membership, provided twenty-four (24) hour notice has been given. The purpose of the meeting shall be in the call and no other business shall be considered at the special meeting except that stated in the call of the meeting.

Section 4. Special Meetings of the Executive Board:

Special meetings of the Executive Board may be called by the President or upon request of a majority of the members of the committee; provided twenty-four (24) hours' notice has been given. The purpose of the meeting shall be stated in the call and no other business shall be transacted.

Article VII Dues

Section 1. Fiscal Year:

The fiscal year of this organization shall be from January 1 through December 31.

Section 2. Membership Dues

The membership dues shall include club dues, state dues, and national dues. The club will be a member of the Texas Federation of Republican Women and the National Federation of Republican Women by paying the required dues to each afore mentioned organization for its members.

Section 3. Annual Service Charges:

This organization shall also pay the annual service charge required by the Texas Federation of Republican Women and the National Federation of Republican Women.

Article VIII Nominations and Elections

Section 1. Nominations Committee:

The Nominations Committee of not less than three (3) and not more than five (5), at least one of whom shall not be a member of the Executive Committee, shall be elected by the membership at the March meeting. The Nominations Committee shall elect its chairman from its own number. The Nominations Committee shall report on at least one nominee for each office at the September meeting.

Section 2. Elections:

The elections shall be held at the October meeting and nominations from the floor shall be allowed. Prior consent of the nominee shall be obtained. Where there is only one (1) candidate for an office, election may be by voice vote. Where there is more than one (1) candidate for an office, election shall be by ballot. A plurality vote shall elect. To be eligible to vote in the club's election of officers, a member must have paid her dues at least thirty (30) days prior to the election and must have attended at least one (1) meeting.

Article IX Committees

Section 1. Standing Committees:

Standing committees shall include: By-laws, Campaign Activities, Legislative, Hospitality, Awards, Communication and Yearbook.

Section 2. Standing Committees Duties:

The Standing Committees shall outline programs for action in their respective fields for consideration and adoption by the Executive Committee and shall carry out such duties as may be prescribed by the Executive Committee.

Section 3. Special Committees Inclusion:

The Special Committees shall include: Financial Review, Nominations and Finance. Other special committees may be appointed by the President and/or Executive Committee as deemed advisable.

Section 4. Special Committee Duties:

The Special Committees shall outline programs in their respective fields for consideration and adoption by the Executive Committee. These committees shall be formed only for the duration of their services.

Section 5. Finance Committee:

The President, President Elect, First Vice President, Second Vice President, Secretary and Treasurer/PAC Treasurer shall serve as members of this committee. The Finance Committee shall draw up a projected budget for each fiscal year and submit it for approval at the February business meeting

Section 6. Financial Review:

The Financial Review Committee shall conduct an in-house review of the books by **January 31** following the prior fiscal year and shall submit its report to the Executive Committee prior to the regular meeting in February. The Treasurer/PAC Treasurer shall be present at the review.

Article X Representation

Section 1. Biennial State Convention Representation:

This organization may be represented at the Biennial State Convention by one (1) delegate and one (1) alternate for each ten (10) members and an additional delegate and alternate for a remainder of six (6) to nine (9) members. Delegates and Alternates to the Convention of the Texas Federation of Republican Women shall be elected at the September meeting.

Section 2. Biennial National Convention Representation:

This organization may be represented at the Biennial State Convention by one (1) delegate and one (1) alternate. The delegate and alternate to the Convention of the National Federation of Republican Women shall be elected at the September meeting.

Article XI Quorum

Section 1. Quorum for Regular Meeting:

A quorum for a meeting of this organization shall be twenty percent (20) of the members.

Section 2. Quorum for Executive Committee Meeting:

A quorum for a meeting of the Executive Committee shall be a majority of the Executive Committee.

Article XII Assets and Name Use

Section 1. Assets

The Assets upon dissolution of a state or local club shall be distributed to its superior body. None of the assets shall be distributed to any member or officer of the organization.

Section 2. Name Use

The right to use the name of a dissolved local club shall revert to its superior body.

Article XIII Parliamentary Authority

Robert's Rules of Order, Newly Revised, or the latest edition thereof, shall govern all proceedings except where inconsistent with the bylaws of this organization and those of the Texas Federation of Republican Women and the National Federation of Republican Women.

Article XIIV Amendments

These bylaws may be amended by two-thirds (2/3) vote of the Active Members present and voting at any regular meeting of this organization or adjourned session thereof, provided notice of the proposed amendments or amendments, has been given in writing to all members at least thirty (30) days prior to the meeting.

Approved 8/15

